



# PETROTECH-2019

13<sup>th</sup> INTERNATIONAL OIL & GAS CONFERENCE AND EXHIBITION

10-12 February 2019, India Exposition Mart,  
Greater Noida, Delhi (NCR), India

## SPACE CONTRACT FORM (DOMESTIC)

### EXHIBITOR DETAILS:

<b>Company/Organization:</b>	
<b>Chief Executive:</b>	<b>Designation:</b>
<b>Contact Executive:</b>	<b>Designation:</b>
<b>Address for Communication:</b>	
<b>Phone:</b>	<b>Direct:</b>
<b>Mobile:</b>	<b>Fax:</b>
<b>Email:</b>	<b>Website:</b>

### SPACE BOOKING DETAILS:

Preferred Stand Number	Preferred Hall	GSTIN No:
<b>Cost Heads</b>	<b>Details</b>	
Space Type/Rent	Built-up Space:.....sqm @ ₹ 18000 per sqm (Min 12 sqm) - Air Conditioned Hall	
	Raw Space:.....sqm @ ₹ 16500 per sqm (Min 50 sqm) - Air Conditioned Hall	
	Mezzanine Floor can be constructed subject to max. 25% of total booth space @ ₹ 4000 per sqm	
	Outdoor Space:.....sqm @ ₹ 10000 per sqm (Min 50 sqm)	
Electricity Charges	Built-up Space:.....sqm @ ₹ 750 per sqm for stand lighting.	
	Raw Space.....sqm @ ₹ 7500 per kw for stand lighting. (Minimum Chargeable load 1kw/10 sqm raw space booked)	
	For Demonstration of machineries/equipment @7500/- per kw. For Temporary power @2000/- per kw per day from 8 & 9th February, 2019	
Advertisement Show Catalogue	<input type="checkbox"/> a) Back Cover - ₹ 250000 (Size A4 (20cmx28cm)) <input type="checkbox"/> b) Inside Front Cover - ₹ 200000 (Size A4 (20cmx28cm)) <input type="checkbox"/> c) Inside Back Cover - ₹ 175000 (Size A4 (20cmx28cm)) <input type="checkbox"/> d) Bookmark - ₹ 130000 (Size 7cmx10cm) <input type="checkbox"/> e) Full Page Color - ₹ 40000/Per Page (Size A4 (20cmx28cm))	
<b>Total Charges</b>		
<b>Goods &amp; Service Tax (GST): 18% on Total</b>		
<b>Caution Money (Refundable)</b>	Built-up Space: ₹ 25000 per booking	Raw Space: ₹ 150000 per booking
<b>Grand Total</b>		

### Payment to be remitted by DD/Cheque/Wire Transfer in favor of "Exhibition Petrotech 2019-FIPI", payable at New Delhi

<b>ACCOUNT NAME</b>	Exhibition Petrotech 2019-FIPI	<b>ACCOUNT NO.</b>	000394600001465
<b>BANK NAME</b>	YES Bank	<b>BRANCH NAME</b>	Chanakyapuri, New Delhi
<b>IFSC CODE</b>	YESB0000003	<b>MICR CODE</b>	110532002
<b>SWIFT CODE</b>	YESBINBB	<b>ACCOUNT TYPE</b>	SAVING
<b>BANK ADDRESS:</b>	Plot no. 11/48, Shopping Centre, Diplomatic Enclave, Malcha Market, Chanakyapuri, New Delhi - 21		
<b>BILLER NAME:</b>	Federation of Indian Petroleum Industry FIPI		
<b>REGD. ADDRESS:</b>	Second, Mart Cubical No. C10/49, 23, 24, 25, 27, 28 & 29 Knowledge Park II, Greater Noida, GB Nagar, UP - 201306, India		
<b>PAN NUMBER</b>	AAAAP0965E	<b>GSTIN No:</b>	09AAAAP0965E1ZN

TDS certificate to be issued in favour of "Federation of Indian Petroleum Industry FIPI"

Please note that Bank/Wire Transfer/Withholding Taxes and Charges will be borne by the remitter only.

Before 1st Oct, 2018, the space request should be supported by 50% advance payment and the balance 50% by 30th Nov, 2018.

From 1st Oct, 2018, the space request should be supported by 100% payment, subject to availability of space.

I/We have read the GENERAL RULES & REGULATIONS printed on the back of this form and confirm that we shall abide by them.

Name: \_\_\_\_\_ Signature & Stamp: \_\_\_\_\_

Designation: \_\_\_\_\_ Date: \_\_\_\_\_

Organised by



Please E-Mail/Fax/Courier a copy of the duly filled form to:

Nazneen Ansari - Project Head

International Trade and Exhibitions India Private Limited (ITEI)  
B 1001-14, 10th Floor, Statesman House, 29, Barakhamba Road, New Delhi - 110001  
Tel: 011 - 49122344, Mobile: +91 93139 65723  
Email: nazneen@iconex.in

Exhibition Partner





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## SPACE CONTRACT FORM (DOMESTIC)

### GENERAL RULES & REGULATIONS

#### 1. ORGANISER:

FIPI & ONGC under the aegis of Ministry of Petroleum and Natural Gas.  
Exhibition Partner **ITE Group Plc.**

#### 2. VISITING HOURS:

Visiting Hours: Feb 10, 2019	1000 hrs - 1900 hrs
Visiting Hours: Feb 11, 2019	1000 hrs - 1900 hrs
Visiting Hours: Feb 12, 2019	1000 hrs - 1400 hrs

**3. EXHIBITOR:** For any company participating in the **Petrotech - 2019**, the organiser reserves the right of participation.

#### 4. EXHIBITION AREAS, PARTICIPATION DETAILS AND BASIC CONDITIONS FOR PARTICIPATION:

**SPACE DETAILS & RATES:** 12 sqm of built-up space includes side & rear panels, fascia, carpeting, 6 spot-lights, 1 reception table, 4 chairs, 1 round table, 1 waste paper basket & one 5 amp socket.

##### Notes:

- The prospective exhibitors should apply on "Space Contract Form" together with the payment. Allotment will be on "first-come-first served" basis subject to receipt of all the payments. Payments should be made by DD/Cheque/Wire Transfer in favour of "Exhibition Petrotech 2019-FIPI"
- Application for space, both indoor and outdoor, may be made in combinations/multiples of continuous plots/booths. For a combination of continuous, furnished indoor standard booth allotted, provision of partitions within the area would be optional.
- Rental includes passes for exhibitor staff manning stands during the fair, one free entry in the fair catalogue. Additional entries for the group companies will be **charged ₹ 20000/-** per entry.
- The organiser reserves the right to reallocate space, change the layout, add or delete corridors in space plans-which may affect the orientation of some exhibitors. The decision of the organizers shall be final. The organiser also reserves the right to turn down applications for the participation, or even deny participation to the exhibitors already confirmed.
- The exhibitors, any company/organization participating **PETROTECH-2019** fair enters **into a contract, with the** Organiser upon submission of this document, The Company (Proposed Exhibitor) agrees to participate at the exhibition **Petrotech-2019**, and to abide by the regulations & by-laws, handed out to the company, before the exhibition. Upon any breach of contract by the company (Proposed Exhibitor), the company is liable to pay the space rentals in full, to the Organiser.

#### 5. ELECTRICITY:

- Exhibitors both Built-up and Raw space would be required to pay electricity consumption charges for stand lighting and connected load for demonstration of machinery and equipment. (as per the electricity load charges mentioned in the space contract)
  - Electricity load is available at 230V Single Phase Electricity and 400V 3 Phase A.C 50 hz. for machinery/equipments demonstration.
  - The Organiser will provide electricity at a suitable point in the stand. Internal distributions to the Machinery/Equipment will have to be arranged by the Exhibitor's Electrical Contractor, at their own cost.
- 6. TEMPORARY POWER:** Exhibitors constructing raw space needing electricity may apply for temporary power from 8 & 9 Feb, 2019 at Rs 2000/- per kw/day.

**7. CHANGE IN STAND TYPE:** For Shifting from Built-up space to Raw Space or vice versa, prior written approval is required.

#### Important Note:

The Exhibitor is requested to please sign and stamp the rules and regulations page 2/2 of space application form.

Name: \_\_\_\_\_ Signature & Stamp: \_\_\_\_\_

Designation: \_\_\_\_\_ Date: \_\_\_\_\_

**8. APPROVAL FOR DESIGN OF STAND:** Every exhibitor will have to submit their stand drawing and to scale mock-up, complete with details of exhibit, electricity and other installation and elevation in four copies for approval of the organiser before **January 10, 2019**. If the approval is not taken by **January 10, 2019** a penalty of ₹ **50,000** will be levied. Please refer to detailed guidelines in this regard.

**9. SALE OF EXHIBITS:** Sales are not allowed during the fair. However negotiations for sale may be conducted. Removal of any exhibit during the fair period is also prohibited.

**10. HANDLING OF EXHIBITS, CUSTOMS AND IMPORT:** Services for handling, clearing and forwarding would be available at the fair grounds at extra cost. The organiser will appoint clearing and forwarding agents (CFA) for **Petrotech-2019**, who will assist in handling and completing customs formalities if required. Exhibitor would be required to contact them directly for such assistance. Movement of exhibits in the fair grounds by agencies other than the official clearing and forwarding agents (CFA) is prohibited.

**11. EXHIBITS FOR DISPLAY:** Exhibits for the display during the **Petrotech-2019** can be brought into the fair grounds from **February 8, 2019**

**12. STAND COMPLETION:** Exhibitors must ensure that their stands are ready by **1800 hrs** on **February 9, 2019** with all exhibits in position. The Inauguration will be at **1100 hrs** on **February 10, 2019**.

**13. REMOVAL OF EXHIBITS:** All Materials to be removed by **2200 hrs** on **February 12, 2019**.

**14. DAMAGES TO THE FAIR GROUND:** Exhibitors will be required to make good all damages or make payment adjustable against caution money in lieu thereof of the fair ground facilities/buildings etc. incurred during setting up and/or fair Period and/or dismantling period.

**15. CANCELLATION:** If the company withdraws from this contract after having concluded the said contract, the company hereby agrees to indemnify the exhibition management/organizer for the

Upon withdrawal before Oct. 1, 2018	50% of stand rent
Upon withdrawal before Nov. 1, 2018	75% of stand rent
Upon withdrawal before Dec. 1, 2018	100% of stand rent

**16. INSURANCE:** Against all ascertainable risks from transportation to display and removal should be done by the exhibitors at their cost. Organiser will in no way be responsible.

**17. PHOTOGRAPHY:** The Organiser reserves the right to photograph any exhibit for his use.

**18. SETTLEMENT OF DUES:** Any and all services expenses chargeable to exhibitors must be settled before the closure of the fair to ensure smooth removal of goods from the fair site.

**19. DISPUTE RESOLUTION AND GOVERNING LAW:** All unresolved matters, questions, disputes or differences whatsoever arising between the exhibitor and organisers shall be settled by arbitration in accordance with rules of the Arbitration & Conciliation Act 1996 as amended time to time. The arbitration proceedings shall be conducted in the English Language in New Delhi, The Arbitration agreement contained in this paragraph shall be solely and exclusively governed by the laws of India.

**20. FORCE MAJEURE:** If the exhibition is abandoned, cancelled or suspended in whole or in part by reason of war, fire, national emergency, labor dispute, the non-availability of exhibition premises or any other cause not within the control of the organisers, the organiser may, at their entire discretion, repay the rental paid by the exhibitor, or part thereof, but shall be under no obligation to repay any part of such rental and shall be under no liability in respect of any actions, claims or losses.